

VIBRANT GRAMMAR 8

I. The Sentence

- A. 1. Do not keep company with bad boys.
2. May you succeed in your efforts.
3. I saw a balloon flying high in the sky.
4. He does not pray daily to God.
5. What cannot be cured must be endured.
6. The room needs to be swept.
7. The behaviour of the students is excellent.
8. She is one of the best mothers.
- B. 1. Complete 2. Incomplete 3. Incomplete 4. Incomplete
5. Incomplete 6. Incomplete 7. Complete 8. Incomplete
9. Complete 10. Complete
- C. 2. The junior school basketball team won a trophy.
3. The punishment must fit the crime.
4. Should we visit Rita Aunty tomorrow?
5. After a while, the fog lifted.
6. Secrets are hard to keep.
7. A pale man with whiskers entered the room.
8. People who litter should be made to sweep the streets.
9. The story is about an educated man who became rich by begging.
10. To be a teacher has always been my ambition.
- D. 1. Manisha's ideas are always very sensible.
2. Puneet and Neeta are hardworking children.
3. Lalit seems upset about something.
4. Anju weighs thirty kilograms.
5. Many people think that the new shopping mall looks weird.
6. I hope to become a doctor when I grow up.
7. You will feel better in a few days.
8. To repair the damage in a week will be difficult.
9. Which one of you is the patient?
10. I felt quite stupid when I realised my mistake.
- E. 1. the walls of the room O 2. for up to an hour A
3. fuel O 4. permanent damage O
5. a sensation of C 6. yellow or light brown C

7. neither too hard nor too soft C 8. all night A
9. much warmer C 10. the striking workers O
- F.** 1. Ex 2. S 3. Ex 4. S 5. Q
6. Ex 7. S 8. Ex 9. Q 10. S
- G.** 1. did not speak 2. not trust 3. were not
4. did not stop 5. was not found 6. did not like
7. had not won 8. had not gone 9. did not pass
- H.** 1. He is not a hardworking worker.
2. I am not without a keen desire to reach a high position in my establishment.
3. He is a bright boy.
4. Sameer doesn't remember where he left the keys.
5. We live far from the bus stand.
- I.** 1. Did the Kiwis win the third test match by an inning?
2. Is our school organising a music festival to raise funds for earthquake victims?
3. Was the road to Nainital blocked?
4. Will the results of the inter-school debate be announced on Friday?
5. Have they decided that Sehar will be married in Lucknow?
6. Will one teacher and two guides accompany the group during the trek?
- J.** 1. Do you like to go to the hills during your holidays?
2. Have you already cooked dinner?
3. Did you meet Mr Bhatti at the TV station?
4. Have you heard the story before?
5. Has your father ever played golf?
6. Does Suhail work at a call centre?
7. Can you meet Ravi at the airport?
8. Is there any need to take an umbrella?
- K.** 1. Which 2. Who 3. What 4. Which 5. Where
6. Where 7. Where 8. Who 9. Which 10. When
- L.** 1. isn't it? 2. hasn't it? 3. isn't it? 4. does it?
5. weren't they? 6. can't you? 7. aren't they? 8. will he?
9. shan't we? 10. didn't he?
- M.** 1. isn't it? 2. do they? 3. wasn't he? 4. aren't they?
5. can they? 6. hasn't he? 7. won't he? 8. weren't they?

- N. 1. SC 2. MC 3. P 4. P 5. MC 6. SC
 7. SC 8. SC 9. MC 10. MC 11. SC 12. P
 13. P 14. MC 15. SC 16. P

- O. 1. Complex 2. Compound 3. Complex
 4. Complex 5. Simple 6. Complex
 7. Simple 8. Compound 9. Compound
 10. Complex

2. Nouns

A. Proper Common Abstract Collective

Geeta	magazine	grief	bunch
Mumbai	railway station	anger	bouquet
Indian Ocean	blood	revenge	
Pepsi	chocolate		
Friday	caravan		
	cake		
	salt		
	matchbox		
	laptop		
	mobile		
	lighter		
	air		
	winter		
	silver		

- B. 1. park – common, house – common, pond – common, fish – common, Amit – proper, Ansuya – proper, father – common, mother – common, bread – common, children – common, parents – collective

2. mother – common, cake – common, friends – common, oven – common, table – common, sister – common, Suhani – proper, girls – common, boys – common

- C. 1. apples 2. tables 3. robbers
 4. fish 5. eggs 6. boxes
 7. flours 8. cotton 9. gold
 10. paintings 11. binoculars 12. daughters in law
 13. trousers 14. news 15. leaves
 16. potatoes 17. radii 18. mice
 19. electricity 20. syllabi

- D. 1. chalk 2. proceeds 3. spices 4. spice 5. premises
6. advice 7. iron 8. the salt 9. litres 10. information

3. Determiners

- A. Cross out the words that have been underlined below:

Polar bears and ~~a~~^X hippos are among more than 16,000 species of animals and ~~the~~^X plants threatened with global extinction. According to the Swiss-based conservation group known by its acronym ~~an~~^X IUCN, the number of species classified as being in serious danger of ~~the~~^X extinction is rising rapidly. The list includes ~~the~~^X one in three amphibians, a quarter of the world's mammals and coniferous trees and one in eight birds.

Polar bears are threatened by ~~a~~ global warming and ~~a~~ melting ice caps. Whereas the population of the hippopotamus in war-ravaged ~~the~~^X Congo has plummeted by ~~the~~^X 95 per cent. The cause is that the hippo is hunted for ~~the~~ meat and ~~the~~ ivory.

- B. 1. the, the 2. a, ~~X~~ 3. ~~X~~, the, the 4. an, the, ~~X~~
5. an, an, a 6. The, the, the 7. the, an, a, the 8. ~~X~~, an
9. a, ~~X~~, ~~X~~ 10. the, ~~X~~ 11. ~~X~~, ~~X~~, ~~X~~, ~~X~~ 12. the, ~~X~~, the, ~~X~~

- C. 1. Can you lend me some money to buy some books?
2. One of the men was carrying a large number of milk bottles.
3. Akbar was a great king who ruled in India many years ago.
4. That boy standing next to the table is my cousin Varun.
5. Neither boy was interested in joining the rock-climbing classes.
6. All girls are supposed to collect some information for the project.
7. I find that I get very little sleep these days.
8. This table belongs to my grandfather and that clock belongs to my grandmother.
9. Preeti has been working all afternoon and she wants a cup of coffee.
10. I had expected to see more animals on the farm.

- D. 1. fewer 2. much 3. Few 4. many 5. many, few
 6. fewer 7. less 8. Many, few 9. more 10. Many
 11. less 12. least

4. Adjectives

Kinds of Adjectives

- A. 1. dirty 2. tasty/tasteful 3. greyish
 4. radial 5. hopeful 6. skillful
 7. sleepy/sleepless 8. apologetic 9. laughing/laughable
 10. remarkable 11. ceaseless 12. gifted
 13. horizontal 14. watery 15. friendly/friendless
 16. ridiculous
- B. 1. stormy 2. hopeful 3. gifted 4. sickly 5. golden
 6. friendly 7. powerful 8. lovely 9. ridiculous 10. dirty

Degrees of Comparison

- A. 1. better 2. wisest
 3. later 4. most polluted cities
 5. busiest 6. more beautiful
 7. bravest 8. higher, more difficult
 9. smarter, smartest 10. more destructive
- B. 1. Mumbai is the biggest city in India.
 2. No other Mughal emperor was as great as Akbar.
 3. Few boys are more hardworking than Bhushan.
 4. Few sights are as lovely as a sunset on the sea.
 5. No girl is more popular in the school than Rama.
 6. Rahul reached the class later than everybody else.
 7. Sheena is not as patient as Hira.
 8. Most flowers are less fragrant than the rose.
 9. No animal in the jungle is as ferocious as the tiger.
 10. Neena is not more competent than the other girls in her class.
- C. 1. beautiful, doelike, brown eyes
 2. a short, skinny girl
 3. a loose, red and white, woollen cardigan
 4. some delicious, red apples
 5. a good-looking, antique teak desk
 6. the small, dark dining room

7. a smart, new, silver-grey metallic sports car
8. two large, blue, Chinese vases
9. an interesting, new, literary magazine
10. many new, expensive flyovers
11. soft, soothing, classical music
12. a long, tricky English grammar exercise

Progress Test I

- A.** 1. She called (him) a liar.
 2. Mrs Rao is a dentist.
 3. The team made (him) the Captain.
 4. She has lost (her mobile).
 5. The boys are singing the (National Anthem).
- B.** 1. Complex 2. Simple 3. Compound
 4. Complex 5. Complex
- C.** 1. isn't he 2. shan't we 3. isn't it
 4. didn't she 5. won't you
- D.** Information heat honesty milk iron
 rice money smoke
- E.** 1. A melodious Telugu song
 2. A long dark lonely road
 3. A brave new world
 4. A beautiful silken saree
 5. A tall slim good looking girl
- F.** 1. Gold is one of the costliest metals.
 2. It was the happiest day of his life.
 3. She is the prettier of the two sisters.
 4. His shirt is cleaner than mine.
 5. It was the worst hospital I have ever visited.
- G.** 1. the 2. whose 3. any
 4. That 5. her 6. any
- H.** 1. Clause – that he will pass this year
 Kind – Subordinate (Noun clause)

2. Clause – which had a moral in it
Kind – Relative (Adjective clause)
3. Clause – when the cat is away
Kind – Adverbial clause
4. Phrase – to win the match
5. Phrase – a highly successful career

5. Pronouns

- A. 1. My friend Sherlock Holmes was an enthusiastic musician, being himself not only a very capable performer but a composer too.
My – possessive, himself – reflexive
2. When I saw him that afternoon so absorbed in the music, I felt that an evil time might be coming upon those whom he had set himself to hunt down.
I – personal, him – personal, I – personal, those – demonstrative, whom – interrogative, he – personal, himself – reflexive
3. The case is as plain as a pikestaff, and the more one goes into it the plainer it becomes. Still of course, one can't refuse a lady, and such an insistent one too.
one – indefinite, it – personal, one – indefinite, one – indefinite
4. The murdered man had an appointment with someone at the pool, and that someone could not have been his son, for his son was away, and he did not know when he would return.
someone – indefinite, his – possessive, his – possessive, he – personal
5. My sister had told me some weeks before that I might choose one of her geese as a Christmas present, and I knew that she was always as good as her word.
My – possessive, me – personal, I – personal, one – indefinite, her – possessive, I – personal, she – personal, her – possessive
6. I shall have to tell my tale to the police; but, between ourselves, if it weren't for this wound of mine, I should be surprised if they believed my statement; for it is a very extraordinary one, and I can't tell them much to back it up; and, even if they believe me, the clues which I can give them are so vague, that it is very doubtful if justice can be done.
I – personal, my – possessive, ourselves – reflexive, it – personal, this – demonstrative, mine – possessive, they – personal, my – possessive, it – personal, one – indefinite, them – personal, it – personal, they – personal, me – personal, them – personal, it – personal

- D. 1. tastes 2. has 3. cause 4. were 5. supports
6. is 7. meets 8. was 9. fills 10. are
- E. 1. I (want) to bake a cake for my mother on her birthday.
2. Prachi (asked) me to post a letter on my way to school.
3. The Sharmas (did not let) us leave till almost midnight.
4. Mrs Rao (wishes) to turn her house into a shelter for elderly people.
5. Aman (would like) to eat both the mangoes on the plate.
6. Sara still (hopes) to find her missing dog.
7. Kumar (has gone) to buy some fruits and vegetables from the market.
8. I (heard) Mary say that she was in a hurry.
9. Would you (help) me search for my pencil-box?
10. Alok (has gone) to play tennis at the club.
- F. 1. Meera would like a good book **to read during the holidays.**
2. Daniel wants a comfortable shirt **to wear in the summer.**
3. These cartons of old files are too heavy **to take on the plane.**
4. This passage is too difficult **to teach.**
5. The baby's speech is very hard **to understand.**
- G. 1. Driving 2. running 3. holding 4. drying 5. playing
6. Hearing 7. Scampering 8. watching 9. Soaring 10. hoping
- H. 1. Having hurt his leg, he stopped walking.
2. Being unwilling to make another attempt, he decided to quit.
3. Having lost a large amount of money, he gave up gambling.
4. Encouraged by his wife, he succeeded.
5. Receiving no reply, I sent another letter.
6. Alighting from the train, the passenger tripped.
- I. 1. Mansi wants (singing/to✓sing) a song at the school concert.
2. That clock seems to have stopped (to work/work✓ing).
3. (To✓ knit/Knit✓ting) sweaters for her grandchildren was Grandmother's favourite pastime.
4. (To realise/Realis✓ing) that she was late for tennis practice, Sonia ran to the club.
5. Mother is going (stitching/to✓stitch) a new dress for the baby.

6. Professor Gupta has been invited (speaking/to✓speak) on the effects of deforestation.
7. Ashok asked Asif (lending/to lend✓) his hockey stick to him.
8. (To ski/Skiing✓) is regarded as a challenging and dangerous sport.

7. Tense: Expressing the Present Time

The Simple Present Tense

- A.

1. revolves	2. leaves	3. plays
4. goes	5. does not rain	6. doesn't bother
7. don't get	8. sleep	9. cooks
10. study	11. starts	12. bark
- B.
 1. Ram wakes up at 6 a.m.
 2. At 7 a.m., Ram catches the bus.
 3. He reaches school at 7.30 a.m.
 4. At 7.45 a.m., he attends assembly.
 5. He has lessons from 8 a.m. to 11 a.m.
 6. He has recess and plays from 11 a.m. to 11.20 a.m.
 7. From 11.20 a.m. to 2 p.m., he has lessons again.
 8. Ram reaches home at 2.30 p.m.
 9. He eats lunch at 2.45 p.m.
 10. At 3 p.m., he takes his afternoon nap.
 11. He does his homework at 4 p.m.
 12. From 5.30 p.m. to 7 p.m., he plays outside.
- C.

1. are waiting	2. doing	3. am writing	4. is working
5. is growing	6. standing	7. am going	8. is watching
9. are playing	10. is using		
- D.
 1. The meeting starts at 11 a.m.
 2. The train leaves at 12 noon.
 3. The date next Sunday is 1 January 2007.
 4. The grammar test is tomorrow.
 5. The minister arrives at 8 a.m.
 6. He meets the staff at 10 a.m.

The Present Perfect

- A.
 1. No, I have already been there twice today.
 2. I have not seen him today.
 3. I have already drunk it.

4. I have not eaten it yet.
5. I have already phoned him.
6. He has just gone to sleep.

B. I have always been fond of good food. My friends have cooked the best meals for me. I have gone to different restaurants in search of variety. Some places have offered me an exotic array of dishes. Some have been disappointing. But I have never come away hungry. I have always found something or the other to eat. No wonder I have grown so fat over the years. This year I have already gained two extra kilos. But I have not started exercising, maybe because nobody has commented on it so far.

The Present Perfect Continuous Tense

- A.**
- | | |
|------------------------|-----------------------|
| 1. has been teaching | 2. have been playing |
| 3. has been raining | 4. have been visiting |
| 5. has been increasing | 6. has been coming |
| 6. have been learning | 8. have been cleaning |
| 9. have been working | |
- B.**
1. Arif has been reading since morning.
 2. I have not seen it yet.
 3. I have lived in Hyderabad/there for ten years.
 4. Sameer and Rakesh/They are planting saplings.
 5. The train from Pune/It is arriving in ten minutes.
 6. I have been waiting for my turn for fifteen minutes.
 7. Sorry, I do not have one.
 8. I am going for a movie/to see a movie in the evening.
 9. The carpenter/He is mending the broken chair in the shed.
 10. No, I have not done my homework.

8. Tense: Expressing the Past Time

- A.**
- | | | | |
|-----------|---------------|---------------|-----------|
| 1. bought | 2. punished | 3. laughed | 4. waited |
| 5. taught | 6. invited | 7. displeased | 8. sang |
| 9. said | 10. completed | | |
- B.** The children at Tolstoy Farm woke up at 6 a.m. They cleaned their rooms at 8 a.m. At 9 a.m., they washed their clothes. They did some gardening at 9.30 a.m. After this, at 11 a.m., they attended Mr Kallenbach's carpentry class. Next, they had a shoemaking class at 12 noon. After this class, the children had lunch at 1.30 p.m. Then, they had reading classes at 2.30 p.m.

- C. 1. When did you start your career?
 2. Who gave you your first break?
 3. How old were you then?
 4. Did your family support you in your choice of career?
 5. What was the greatest influence on your choice of career?
 6. Where did you study?
 7. Were you fond of sports?
 8. Which games did you play?
 9. Did you win any prizes?
 10. Why did you become an actor?
- D. A scientist was on a lecture tour, accompanied by his driver. The driver attended all the scientist's lectures and listened to them carefully. One day the scientist was tired and unwell. The driver told the scientist that after hearing it so many times, he knew the lecture by heart. He offered to deliver the lecture that day. The scientist accepted the offer, so the driver went up on stage and gave the talk. At the end of the talk, he even answered questions from the audience.
- Suddenly, somebody got up and asked a difficult question, to which the driver did not know the answer. He thought for a moment, then calmly pointed towards his boss. He said to the questioner, "Your question is so easy that even my driver there can answer it."
- E. Yesterday, it started to rain while we were playing football. My mother who was watching us play told us to come inside. We were enjoying the game so much that we continued to play. Soon my father came back from office and saw us getting wet. My mother thought he would be angry with us. She again scolded us and told us to come in. My father went in and put down his bag. He took off the tie he was wearing and threw it on the bed. Then he ran down the steps and joined us on the lawn. My mother found it difficult to believe what she saw!
- F. 1. wrote 2. reached; had started 3. had listened
 4. had forgotten 5. told; had studied
- G. 1. The wind had been blowing very hard since the previous evening.
 2. The lizard had been chasing the insects all day.
 3. The little bird had been waiting for its family for two days.
 4. The rescue team had been digging the tunnel since early in the morning to save the boy.

9. Tense: Expressing the Future Time

- A. 1. I will visit him in the evening.
2. I will take a taxi or an autorickshaw.
3. My uncle or aunt will be there to receive me.
4. I think I will finish it/the painting by this evening.
5. The movie/It will begin at 6.30 p.m. sharp.
6. The teachers will tell them of the plans after assembly.
7. I think about fifty students will go for the camp.
- B. 1. Whom are you going to invite for the party?
2. Where are you going to stay in Mumbai?
3. What are you going to cook for dinner?
4. Which dress are you going to wear at the party?
5. Who is going to be the captain of the team?
6. When are you going to join the new job?
7. Why are you going to quit your job?
8. How are you going to travel to Darjeeling?
- C. 1. I shall be studying biotechnology in the US.
2. I shall be travelling around the world in my job as an airline pilot.
3. I shall be learning the Salsa and other dances.
4. I shall be working in the travel industry.
5. I shall be acting in the movies.
6. I shall be designing and building a new house.
7. I shall be preparing for the IAS examination.
- D. 1. will have been teaching 2. will have been waiting
3. will have been living 4. will have finished
5. will have painted 6. will have been working
7. will have spent

10. Modal or Modal Auxiliaries

- A. 1. I (can't/couldn't) remember meeting her, though her face was familiar.
2. Maya (can/could) cook a full meal, though she is only twelve years old.
3. Seema did everything she (can/could), but the baby would not fall asleep.

4. Dheeraj (couldn't/can't) feel any pain even though the cut was bleeding.
 5. Vivek said that he (can't/couldn't) reach Shimla before Friday.
 6. As a member of this club, you (can/could) use the tennis courts whenever you please.
 7. Susan loves fruits so much that she (could/can) live on them alone.
 8. He (need/ought to) not come today.
- B. 1. Would you like to go to the library now?
 2. Could I have some tea and toast?
 3. Would you like me to go to the bus stop with you?
 4. Would you like a cup of coffee in the morning tomorrow?
 5. Could I wear your blue sweater?
 6. Would you please tell me how to use this microwave oven?
 7. Would you like me to call the doctor?
 8. Would you like me to get some flowers for the party?
 9. Could I drink milk before going to bed?
 10. Would you please show me the new Railway Timetable?
- C. 1. May 2. can 3. ought to 4. need 5. need not
 6. could 7. must 8. should 9. Would 10. will
- D. Do it yourself.
- E. Do it yourself.

Progress Test 2

- A. 1. are 2. stands 3. flies 4. looks 5. has
- B. 1. served
 2. chased
 3. am reading
 4. had helped, would have succeeded
 5. seen
 6. admire
 7. waited
 8. was raining, reached
 9. reaches
 10. had, known, would have chosen

- C. 1. May 2. could 3. would 4. should 5. must
- D. 1. she 2. me 3. Those 4. its 5. their
- E. 1. to be 2. To find out 3. to learn; to live
4. Walking 5. speeding; to save

11. Conditionals

- A. 1. Type 4 2. Type 4 3. Type 1 4. Type 3 5. Type 5
6. Type 1 7. Type 3 8. Type 5 9. Type 5 10. Type 3
- B. 1. If these shoes fit my feet, I will buy them.
2. If he were a tutor, he would earn lot of money.
3. I would earn a lot of money, if I get that job.
4. If she doesn't hurry up, we will miss the bus.
5. If he tries harder, he will reach his goals.
6. If you switch on the lights, you will not fall.
7. If we had seen you, we would have waited.
8. If you drop the vase, it will break.
9. If I hadn't studied, I wouldn't have passed the exam.
10. We will lose the match if we don't play well.
- C. 1. you would have succeeded
2. I will be surprised
3. the shops would have been open
4. he will lead a fulfilling life
5. you put in more effort
6. he had the necessary qualifications
7. I would have achieved better results
8. customers will be more likely to make purchases
9. people would trust him more

12. Active and Passive Voice

- A. 1. The bell is rung by the teacher.
2. I am vexed by your behaviour.
3. All the flowers are plucked by someone in the evening.
4. A good joke is loved by everyone.
5. The door must be shut.
6. They are usually helped with the difficult questions by the teacher.
7. A book is bought by Neena's aunt every month.

8. By whom is English spoken here?
- B.** 1. The lion was chasing the deer.
 2. Has the police caught the thief?
 3. The forecast is for heavy rains tomorrow.
 4. Has someone extinguished the fire?
 5. She has written a novel.
 6. Has he seen a bird?
 7. Will you sign the letters?
 8. Admission was refused to him.
- C.** are broken, are added, is heated, is poured, are spooned, is decorated
- D.** 1. A beggar is being helped to cross the road by a boy.
 2. A new song is being sung at the competition by the choir.
 3. The leak in the pipe is being repaired by the plumber.
 4. Vegetables are being bought by my mother.
 5. A new car has been bought by me.
 6. The table has been pushed into a corner by the boys.
 7. The staff has been praised for their efforts by the headmaster.
 8. The wall will have been built by the mason.
 9. By the end of the month, the shop will have been demolished by the bulldozer.
 10. The car will have been repaired by the owners by the next day.
- E.** 1. has been insulted 2. is fascinated 3. had been invited
 4. was dispersed 5. be explained 6. was declared
 7. has been selected 8. were displayed 9. were opened
 10. was checked [The verb in brackets, (check), is missing in this sentence.]
- F.** 1. Send an email to the committee numbers.
 2. Let the doors and windows be shut.
 3. The notice should be put up.
 4. The teachers should be informed by the principal.
 5. Respect the aged.
 6. You are requested to speak softly.
 7. Let the lights be switched off.
 8. The instructions should be read carefully.
 9. Your duty should be done by you.
 10. Let the post be advertised.

11. He will write the application.
12. Don't blow the whistle.

13. Direct and Indirect Speech

- A.**
1. My mother told me that she had finished watching the serial.
 2. The teacher said that all the students would bring their pencils the next day.
 3. Rajesh said that he had written that letter the previous day.
 4. The principal announced that there would be many scholarships offered the following year.
 5. Kirti said that she had kept her keys in the drawer the previous week.
 6. He told me that he could help me.
 7. My father told me that I should study for six hours every day,
 8. The policeman said that the knife had been lying in that corner.
 9. Karan told his mother that she could keep the money.
 10. Sunita told me that she was not enjoying her work very much.
- B.**
1. She said that all that glitters is not gold.
 2. The clerk told me that I should buy the form that day as that was the last form available.
 3. The doctor advised me that I was quite fat so I needed to exercise every day.
 4. The teacher said that the moon revolves around the earth.
 5. Suman told Anita that it was very hot in Delhi in summers. Therefore, she should visit Delhi in December.
 6. The officer said that they had worked the whole day the previous day but they had not been able to finish the work that day.
 7. Mustafa told his brother that the train would leave in ten minutes and that he should get down the train.
 8. The science teacher explained that there are many stars in the cosmos.
 9. My father advised me that I must work hard, if I wanted to get more than 90% marks.
 10. She complained that that dog had been barking for the last two hours.
- C.**
1. Milan warned me not to cross the railway track.
 2. She asked me to bring her my English book.
 3. He asked me not to sleep on that bed.

4. The officer ordered the soldiers to open the fire.
 5. The officer commanded the soldiers to leave their post.
 6. Nilisha requested her to give her cellphone for a day.
 7. Kranti asked you not to keep your shoes there.
 8. The police warned the students not to enter the gate.
- D.**
1. He asked me when I had come to Lucknow.
 2. He asked me where I stayed in Mumbai.
 3. He asked me if I was happy in Mumbai.
 4. He asked me if I travelled by bus to office.
 5. He asked me if I was happy with my job.
 6. He asked me who cooked my food.
 7. He asked me if I could have dinner with him that day.
 8. He asked me what time I went to office.
- E.**
1. She asked me if I had counted the chairs.
 2. Rita asked Saushi whether she had met Sohan the previous day.
 3. Roshan asked me if it was raining outside.
 4. The teacher asked Mukesh if he could bring the books to his/ her room.
 5. I asked Asha if she would attend the party the next day.
 6. He enquired why she couldn't speak to the principal.
 7. They asked Manohar how he could have met the minister the previous day.
 8. The Director enquired how many people had been sitting in the hall.
 9. My mother asked me what I would have at breakfast the following day.
 10. He enquired when the next flight would arrive.
- F.**
1. She requested for some coffee.
 2. The teacher cautioned them to be careful and not to make so many mistakes in future.
 3. The patient requested the doctor for some medicine.
 4. The stranger pleaded with Rattan for help in God's name as he didn't have any friends there.
 5. The principal ordered the students not to stand there.
 6. The servant begged his master to pardon him.

- G.** 1. My aunt exclaimed with excitement that I looked so young.
 2. The teacher lamented to the student that it was a pity he/she had missed his/her first division by only one mark.
 3. The shopkeeper exclaimed with joy that they had won the lottery.
 4. The mother expressed disbelief to her son he was there.
 5. The passenger exclaimed with relief that he/she was saved after the train accident.
- H.** 1. The son asked if we/I had seen a balloon rising high up in the sky.
 2. The boy inquired from his mother where they were going.
 3. She asked me whether I would like to go with them.
 4. The teacher informed the students that she/he would give them a test in English the next day.
 5. Rahul told his friend that he had visited his parents at the weekend.
 6. He mentioned that he could read when he was three.
 7. The security guard warned to beware of dogs.
 8. The mother advised her dear son not to tell a lie.
 9. George told his Indian friend that he had never tasted dosa before.
 10. The stranger asked me if I could tell him/her where Rahul lived.
- I.** 1. My brother suggested, "Why don't you apply for a bank loan?"
 2. Father said, "We should always help the poor."
 3. Apurva said, "I went skiing a year ago."
 4. Harpreet said to me, "I was cooking when the phone rang."
 5. Mr Mukesh said, "Be regular about your classes."
 6. Manoj said, "I saw a science fiction movie last week."
 7. My sister said, "Please lend me your blue shirt."
 8. Janaki said, "I am feeling very sad today."
 9. Parveen said, "I will return the library books tomorrow."
 10. Sudhir said, "I waited three hours for you today."

14. Adverbs

- A.** 1. carefully 2. loudly 3. beautifully
 4. valiantly 5. angrily 6. alone
 7. responsibly 8. colourfully
- B.** 1. smoothly (adverb) 2. smooth (adjective) 3. sweet (adjective)
 4. sweetly (adverb) 5. usually (adverb) 6. usual (adjective)
 7. hard (adverb) 8. fast (adverb) 9. fast (adjective)
 10. efficient (adjective) 11. efficiently (adverb) 12. efficient (adjective)

- C. 1. out 2. over 3. upwards 4. nowhere 5. here 6. Westwards
- D. 1. Mrs Seth occasionally goes for a walk but frequently stops to rest.
 2. I am usually at home in the evenings. Even when I go out, I always return by 8 p.m.
 3. Can we go somewhere today or will we always be grounded at home?
 4. They are still hoping for a miracle and will never give up hope.
 5. We often visit our grandparents.
 6. He always speaks the truth and never tells a lie. / He never speaks the truth and always tells a lie.
 7. He was nearly blinded in his desperation to reach his goal.
 8. The policeman shouted angrily at the thief.
 9. We generally have breakfast at 7 a.m., but occasionally we get late.
 10. He has recovered fully from the injuries after the accident.
- E. 1. Mrs Sen admonishes her class again and again not to write with ball-point pens.
 2. Suddenly, I saw Anu sitting alone in a hidden corner.
 3. Manjeev was always late for tuition.
 4. I have to visit the dentist regularly to ensure that my teeth remain in good shape.
 5. How can I sleep if there is so much noise?
 6. I almost missed the flight because of the traffic jam.
 7. It is never too late to make amends.
 8. Sonal was sure she had seen Laila before as her face looked so familiar.
 9. It will soon be time to say goodbye.
- F. 1. He measured the medicine carefully before he poured it out.
 2. The teacher loudly called out to the peon./The teacher called out to the peon loudly.
 3. The little boy worshipped the idol devotedly.
 4. The spectators enthusiastically cheered their favourite players./ The spectators cheered their favourite players enthusiastically.
 5. The bell rang regularly.
 6. Hercules effortlessly lifted the shield./Hercules lifted the shield effortlessly.

7. The teacher occasionally wrote to her students./Occasionally, the teacher wrote to her students.

- G.** 1. completely 2. in various places
3. everywhere 4. occasionally
5. eventually 6. thoroughly
7. in addition to 8. backwards and forwards
9. many times 10. at intervals
- H.** 1. I left school immediately after the exam. (time)
2. The cat is very playful. (degree)
3. Where should I go for my driving licence? (interrogative)
4. I can never forget her. (affirmation)
5. Anita's hospitality is why people love to visit her. (relative)
6. Sita said she would never hit her little sister. (negation)
7. We always have dessert after dinner. (frequency)
8. Nainital is the place where I went to school. (relative)
9. It was nearly time for Zain to go to bed. (degree)
10. Viru is too modest to display his medals. (degree)
- I.** 1. more fluently 2. most/very politely 3. more happily
4. most gracefully 5. clearly 6. faster
7. more carefully 8. the worst 9. harder
10. better
- J.** All the adverbs are adverbs of manner. In sentence 4, 'extremely' can be an adverb of degree too.
1. hurriedly 2. lazily 3. loudly 4. extremely 5. easily
6. patiently 7. merrily 8. impatiently 9. softly 10. devotedly

15. Prepositions

- A.** 1. the roof ADV
2. the river ADJ
3. the lake ADJ
4. many years ADV
5. mine ADJ
6. us ADJ
7. a view ADJ
8. Monday ADV

- | | | | | |
|----------------------|-----|--|--|--|
| 9. the tree | ADV | | | |
| 10. Arti and Saroj | ADV | | | |
| 11. a ball-point pen | ADV | | | |
| 12. the room | ADJ | | | |
| 13. me | ADV | | | |
| 14. character | ADJ | | | |
| 15. Chennai | ADJ | | | |
- B.** 1. down 2. underneath 3. against 4. after
5. along 6. beyond 7. across 8. into
9. among 10. near
- C.** 1. since, for 2. in, of 3. of, from 4. to, in
5. with/near, in 6. to, in 7. with, on 8. with, over
9. through, over 10. between
- D.** 1. The thief hid behind the door. (Prep)
2. Soon, an old man came by. (Adv)
3. He has left his childhood behind. (Adv)
4. He lives by the river. (Prep)
5. The guests walked into the hall. (Prep)
6. Papers are lying around. (Adv)
7. The book lay on the bench. (Prep)
8. The book is in the bag. (Prep)
9. Slowly, the man turned around. (Adv)
10. Everyone decided to go in. (Adv)
- E.** 1. for 2. between 3. in 4. for 5. of
6. in 7. of 8. in 9. for 10. for
- F.** 1. about 2. of 3. with 4. to 5. on
6. at 7. to 8. in 9. at 10. about
- G.** 1. with 2. to 3. at 4. with 5. of
6. from 7. for 8. in 9. about 10. with

Progress Test 3

- A.** 1. It's time for the shop to be shut.
2. Someone has picked my pocket.
3. I have been pleased by the news of his promotion.
4. They were refused admission by her.
5. Let the poor not be insulted.

- B.** 1. Anu told Neha that she could come out and play with her now.
 2. The old woman said, "May you be blessed with a long life," to the young prince.
 3. The father informed the Principal over the phone that his son, Anil, had not reached home yet.
 4. The boy expressed his gratitude to his teacher, saying that he didn't know how he could ever thank him.
 5. The doctor said to the patient, "You should take proper rest and medication."
 6. He said to his servant, "Fetch me a glass of water."
 7. He bid his dear friends goodbye.
 8. The magistrate said to the mob, "Disperse at once!"
- C.** 1. of 2. to 3. of, with 4. for 5. of
 6. over 7. of 8. on 9. for 10. since
- D.** 1. If he didn't share my values and aspirations
 2. if I had put in more effort
 3. if I receive my bonus next month
 4. With proper preparation and dedication
 5. if we had known they were available
- E.** 1. He hardly makes a mistake.
 2. I have never hurt anyone.
 3. She was strong enough to face the robber.
 4. My younger sister has fairly performed well in the test.
 5. My grandfather always gets up at 5 a.m.

16. Conjunctions

- A.** 1. but 2. and 3. or 4. so
 5. or 6. and 7. for 8. yet
- B.** 1. as 2. when/if 3. if 4. because
 5. before 6. Since 7. that 8. until
 9. wherever
- C.** 1. as if 2. Though, yet 3. whether, or 4. as soon as
 5. as well as 6. Either, or 7. Neither, nor 8. even if
- D.** 1. Janki has one brother, two sisters and a dog.
 2. Anil talks too much and disturbs other students all the time.
 3. As an additional activity, children can learn either music or art.

4. All students in our school learn how to cook and mend their own clothes.
 5. You should neither cheat nor show your papers to others.
 6. Rather than saving money, the children are spending it on sweets and cheap toys.
 7. Granny will either reach tonight or tomorrow.
 8. It is easier to do a job right the first time than to correct errors later.
- E.
1. She visited me before she went to the library./Before she visited me, she went to the library.
 2. I cannot do my work because there is no electricity.
 3. He cheated his friends as well as his parents.
 4. He earns a lot of money as he works hard.
 5. Either pay the fine or you will be sent to the prison.
 6. When he was eleven, his mother bought him a scooty.
 7. I must get good marks, otherwise my parents will not send me abroad.
 8. Suman is impolite, therefore people do not like her.
 9. Neither did he come nor did he send any message.
 10. Although she ran fast, she missed the train.

17. Relative Clauses

- A.
- | | | | | |
|----------|---------|----------|----------|-----------|
| 1. who | 2. that | 3. that | 4. whose | 5. who |
| 6. that | 7. who | 8. which | 9. whose | 10. which |
| 11. whom | | | | |
- B.
1. Kalidas, who wrote *Meghdoot*, was a great poet.
 2. Akbar moved his capital to the city of Fatehpur Sikri, which he had built.
 3. The judges gave the first prize to Rani, who is an excellent singer.
 4. The bridge, which was made of wood, was washed away by the floods.
 5. Every summer we visit Dalhousie, which is a small town in Himachal Pradesh.
 6. Napoleon, who was a general, became the Emperor of France.
 7. My uncle, whom I visit every year, has a house in the hills.
 8. My brother, who has broken his tooth, is four years old.
 9. Mr Bhawani Dutt, who drove my father's car for twenty years, was a good driver.

10. The Mona Lisa, which was painted by Leonardo Da Vinci, is the world's most famous painting.
- C.**
1. People who drop litter should be fined.
 2. The old man who met with an accident was crossing the road.
 3. Many birds live in the tree that grows outside our house.
 4. The day that we were waiting for finally arrived.
 5. The book that I bought today is about aeroplanes.
 6. What is the name of the writer who writes the Harry Potter books?
 7. People who live in glass houses should not throw stones.
 8. Here is the dog that chased us in the park yesterday.
 9. You sent us a gardener who is very hardworking.
 10. We met a young architect who designed a beautiful house for us.
 11. The peacock that lives in our garden has lived here for many years.
- D.**
1. I found the book I was looking for.
 2. This is the bus I go by every morning.
 3. The table you sat on is broken.
 4. This is the dress I will wear for my brother's wedding.
 5. Mrs Chowdhary decided to buy the saree she had seen in the shop last week.
 6. No omission.
 7. Here is the bus I was waiting for.
 8. No omission.
- E.**
1. Employees who are slack on their jobs are going to be sacked.
 2. The dog that has a white spot on the back is the one that bit me.
 3. Sachin, who is a die-hard Broncos fan, would never miss a football game.
 4. The term networking, which has appeared in his speech, refers to using or developing social networks.
 5. The hotel, where I hosted my birthday party last week, caught fire last night.

18. Adverb Clauses

- A.**
1. until I get my salary – Time
 2. as if I'm his servant – Manner
 3. If he had followed the dietician – Condition
 4. Although he is my benefactor – Concession
 5. so that he could feed his family well – Purpose
 6. because it leaves no time for my studies – Concession

7. until it stops – Time
 8. wherever she desired – Place/Direction
 9. Though he worked day and night – Concession
 10. because he got admission to the course of his choice – Reason
- B.**
1. Reema was late to school because she woke up very late.
 2. We all went for shopping although it was very late.
 3. I feel good whenever I help any person in need.
 4. While my mother was cooking food, someone knocked at the door.
 5. Since there is a long queue for the bus, I will rather hire a cab.
 6. Now that his car is repaired, he can leave.
 7. After the student apologised for his misconduct, the Principal condoned the fine.
 8. As my mother had to catch her bus for the office, she walked fast.
 9. Upon recognising him at once, I remembered he had saved me from drowning.
 10. Once the doctor reaches here soon, the operation will begin.

19. Noun Clauses

- A.**
1. What he said was interesting.
 2. I know where he lives in Mumbai.
 3. He laughed at what I spoke about her sister.
 4. I strongly believe that he would not vote for our candidate.
 5. I can't make out what you mean.
 6. What he wrote surprised me the most.
 7. Please trust what he says.
 8. I'm not at all responsible for what he has done.
 9. It is really disappointing that he has stopped looking after his family.
 10. Nobody believes whatever he says about achievements.
- B.**
1. The teacher said what the meaning of the poem was.
 2. He assured us that he is a crook.
 3. He promised to come to the party.
 4. Finding my lost keys annoys me.
 5. Do you believe in ghosts?
 6. We are happy to see you.
 7. I don't know what time it is.

8. What he does is his business.
9. Please promise to be on time.
10. His promotion was known to everyone.
11. Does he know where we are?
12. Why the lights went out is a mystery.
13. You can invite whoever you want.
14. The lawyer argued for his innocence.
15. I wonder what they are talking about.

20. Capital Letters and Punctuation Marks

- A.
 1. "Ritu is working very hard to get good marks in school," her father said.
 2. "No," said the taxi driver rudely. "I cannot take you to the airport in fifteen minutes."
 3. She asked me, "Are you a regular visitor to India?"
 4. "Can you believe it," Anjali asked Shalini, "that we have not met for two years?"
 5. "Don't give me any lunch today," he said to his mother.
 6. "I'm sorry," he said. "I didn't mean to hurt you."
 7. "Sit quietly," she said to her sister, as they watched the movie.
 8. "I'm next," he whispered to his friend.
- B.
 1. My father would've come to pick me up if his car hadn't broken down.
 2. There's often a silver lining behind every dark cloud.
 3. It's a pity you couldn't make it to my birthday party.
 4. The Mehra's are planning to shift residence.
 5. It must've slipped out of her pocket. Its lining is torn.
- C.
 1. They could have caught the bus; they had enough time.
 2. There's no point crying over spilt milk; you can't turn the clock back.
 3. I have never understood one thing: why must kindergarten children learn number names?
 4. In Jaipur you must see these places: the Hawa Mahal, the zoo and the city palace.
- D.
 1. The wide-eyed girl gaped at the circus clown.
 2. The carpenter has made a four-foot-long table for us.
 3. We checked the records but found they were not up-to-date.

4. Sheetal's mother-in-law is arriving tomorrow.

5. Are you non-vegetarian?

- E. Last night, I read about Sumit. He has been doing small jobs for people in his city. He has been helping the poor and needy in every possible manner. He is planning to give the money he earns to an animal rescue group in the city. Why didn't I think of that?

There are many ways someone my age can help animals. The animal rescue group needs people to take good care of the animals until they find them new homes. They need food, blankets and toys, for the animals. I could walk the dogs and play with the cats. That's a great idea! Where do I sign up?

- F. "This tooth will have to come out," Doctor De Soto announced, "but we can make you a new one." "Just stop the pain," whimpered the fox, wiping some tears away. Despite his misery, he realised he had a tasty little morsel in his mouth and his jaw began to quiver. "Keep open!" yelled Doctor De Soto. "Wide open!" yelled his wife. "I am giving you local anaesthesia now," said Doctor De Soto. "You won't feel a thing when I yank that tooth."

- G. Mandela was arrested in a countrywide police swoop on 5 December 1956, which led to the 1956 Treason Trial. Men and women of all races found themselves in the dock in the marathon trial that only ended when the last 28 accused, including Mandela, were acquitted on 29 March 1961. On 21 March 1960, police killed 69 unarmed people in a protest in Sharpeville against the pass laws. This led to the country's first state of emergency and the banning of the ANC and the Pan Africanist Congress (PAC). On 8 April, Mandela and his colleagues in the Treason Trial were among thousands detained during the state of emergency. During the trial, Mandela married a social worker, Winnie Madikizela, on 14 June 1958. They had two daughters, Zenani and Zindziswa. The couple divorced in 1996.

21. Comprehension

1. 1. Australia was called 'The Unknown Southern Land' for a long time because people used to talk about its existence but nobody could say anything with certainty. People wondered what it was like and whether it was inhabited or not.
2. The Dutch were the first to visit Australia in 1606.
3. Captain Abel Tasman discovered the island Tasmania.
4. It is believed that about 2000 years ago, a race of dark-skinned, curly-haired natives, known as Tasmonoids, went from New

Guinea and settled in Australia. At the same time, another race, the Australoids, arrived from southern India. These two races fought for land. In this fight, the Australoids drove away the Tasmanians, who then settled in Tasmania. The Australoids remained there and became the original settlers of Australia.

5. The Australoids were a race believed to have come from southern India.
2. 1. Depending on the degree of fermentation, processed tea is called White, Green, Oolong and Black.
 2. White tea is produced when two leaves and a bud are picked just before sunrise to preserve the moisture in the leaf. This tea is characterised by a delicate flavour with very little colour. It is highly priced because a day's picking yields only about 1–2 kg per person.
 3. Green tea is produced by steaming the leaves to destroy the enzymes that might otherwise ferment the leaves.
 4. Oolong tea is partially fermented tea. It was first produced about 400 years ago in the Fujian province at the end of the Ming Dynasty.
 5. It is a type of black tea. Black tea is of two types – Orthodox and CTC. CTC is an acronym for Crush, Tear and Curl.
 6. (i) delicate (ii) destroy (iii) partially (iv) broken
3. A. 1. They were travelling in a coach.
 2. Sitting across the aisle from Miss Marple was a big man with square shoulders and a clumsy-looking body.
 3. Miss Marple was approximately seventy years old.
 4. Aunt Geraldine was a well preserved, well-dressed woman of obvious social importance. Her voice was loud and dictatorial.
 5. Miss Marple noted that the niece was well accustomed to coping with Aunt Geraldine's business. She was a competent, attractive girl.
 6. Next to the clumsy-looking man was a tall, dark foreigner.
 7. After years of companionship, it was difficult for Sara to put down her dog. She had a difficult time coping with the loss of her father.
 The tall man with the shorts stood out in the crowd.
 The lady was accustomed to seeing the old beggar at the corner of the street.
4. A. 1. (c) 2. (c) 3. (b) 4. (a) 5. (c) 6. (c) 7. (a) 8. (b)
 B. 1. False 2. True 3. False 4. False
 C. 1. established 2. lack 3. contracting 4. afflicted
 5. restricted

5. A. 1. False (The origins of etiquette are complex)
2. True
3. False (Etiquettes do not bridge the difference between different classes)
4. True
5. False (The general rule of social precedence is that people of greater importance precede those of lesser importance or age)
6. True
7. False (Etiquette and customs create harmony between equals, not between superior and lower classes)
8. True

B. 1. (b) 2. (a) 3. (b) 4. (a) 5. (c)

C. Understanding Etiquette

6. A. 1. Balram's habit of not being very greedy was shown by the fact that he stored his catch in a corner of the lake and ate little by little.
2. Balram found it difficult to live in the lake when the water warmed up because he was used to comfortable life and couldn't stand the hot water.
3. Balram decided to build his own fan because he heard from a little fish that humans used fans to cool themselves down in summer, and he wanted to relieve himself from the scorching sun.
4. When Balram succeeded in building a fan for himself, he was very proud and started fanning away at himself, basking in the cool pond.
5. The water in the lake dried up to half because Balram's giant fan beat the little lake's waters so strongly that huge waves rolled right across it, crashing onto the lakeshore and leaving the lake half empty.
6. Balram's friends reacted to his selfish action by berating him, shouting insults at him, and expressing their disappointment at his impatience and selfishness.
7. Balram's decision to ask for forgiveness from all his friends and promise not to be so selfish and self-centered showed that he was very regretful for his action.
8. The lesson Balram learned from his habit of overreacting was to be more patient, less dependent on comfort and less fussy.

- B. 1. trapped – stranded 2. huge – enormous 3. egoistic – selfish
4. pardon – forgive 5. crashed – hit

C. Balram's Lesson – A Crocodile's Journey from Comfort to Humility

22. Composition

- A. 1. Health, a divine gift bestowed upon us by God, holds immense significance in our lives. It serves as the cornerstone of our well-being, influencing every facet of our existence. Without good health, life loses its vibrancy, and even the simplest tasks become arduous. Thus, nurturing this invaluable blessing becomes imperative. By prioritizing our health through proper nutrition, regular exercise, and mindful practices, we not only enhance our own quality of life but also inspire others to embrace wellness. Through conscious choices and proactive measures, we honour the benevolence of the divine, ensuring that we can lead fulfilling lives and contribute positively to our communities. Indeed, good health is not merely a personal asset; it is a shared responsibility that fosters a culture of vitality and resilience. In cherishing this gift and striving to maintain it, we affirm our gratitude for God's blessings and embody the essence of living fully.
2. The mad craze for speed is often the culprit behind numerous road accidents. Just the other day, I witnessed a reckless driver careening down the street, flagrantly disregarding traffic laws and endangering the lives of others. This alarming incident serves as a stark reminder of the dire consequences of prioritizing speed over safety. It highlights the urgent need for stricter enforcement of speed limits and enhanced public awareness campaigns to promote responsible driving habits. By fostering a culture that values safety and mindfulness on the road, we can work towards preventing needless tragedies and creating a safer environment for all motorists and pedestrians.

- B. 1.
- | MESSAGE |
|---|
| 10 April 20xx
5:00 pm
Mom

Reena aunty met us at the mall and asked you to attend her kitty party next Saturday. Good night!

Nisha |

2. Do it yourself.

Notice Writing

A.

<p style="text-align: center;">ECO CLUB</p> <p style="text-align: center;">NOTICE</p> <p style="text-align: center;">Cleanliness Week Observance</p> <p>The Eco-Club will be conducting a cleanliness week from 7-10 July 20xx. Activities include campus cleanup, waste segregation demos, and poster-making contests. All students are encouraged to participate. Detailed schedule and guidelines will be shared soon.</p> <p>Secretary, Eco-Club</p>

B. Do it yourself.

C. Do it yourself.

Dialogue Writing

A. **Rajni:** I was quietly reading my textbook, ma'am.

Teacher: And what about the rest of the class?

Rajni: Some were chatting among themselves, and a few were passing notes.

Teacher: Why didn't anyone stop when they saw the principal entering?

Rajni: I think everyone was too engrossed in their conversations to notice.

Teacher: Did anyone try to quiet down the class?

Rajni: Yes ma'am. A few of us tried to hush the others, but it didn't work.

Teacher: Thank you, Rajni. I appreciate your honesty.

B. Do it yourself.

Advertisement Writing

A.

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Shyam Arora

CEO, Shyam Printing Press

B. Do it yourself.

C. Do it yourself.

D. Do it yourself.

Invitation

A.

INVITATION

Mrs and Mr Rajneesh Dudeja cordially invite Mrs and Mr Vinay Kapoor to Dinner on the occasion of the marriage of their son Prateek with Shreya D/o Mrs and Mr Anil Singh on 16 October 2024 at 08:00 pm.

B. Do it yourself.

Process Writing

- A. 1. First, remove the tyre and tube from the bicycle. Then, inflate the tube and dip it in water, carefully watching for any air bubbles. Once the puncture spot is identified, mark it and apply puncture mending material generously. Allow the material to dry completely before proceeding.
- Next, check for leaks by dripping the inflated tube into water again. Finally, fix the tyre and tube back onto the bicycle, ensuring everything is securely in place.
2. Do it yourself.

Picture Composition

- B.** 1. In the picture, there is a boat floating on the water, with a few men sitting inside it. One man is standing at the edge of the boat, perhaps trying to move the boat forward. Two other men are seen in the water beside the boat, possibly having disembarked to assist with the movement of the boat. It seems like the boat may have stopped in the middle of its journey, and the men are now working together to get it moving again. The atmosphere appears serene, with calm waters surrounding the boat, suggesting that they are navigating through a peaceful setting.
2. Do it yourself.
3. Do it yourself.
4. Do it yourself.

Letter Writing

1. Sender's address

6 March 202x

Station House Officer

Lajpat Nagar, Lucknow

Subject: Complaint regarding theft of bicycle

Sir

I hope this letter finds you well. I am writing to bring to your attention a recent incident of theft that occurred at my residence.

On 4 March, 202x, at approximately 06:00 pm, my bicycle was stolen from outside my home at 16 Lajpat Nagar, Lucknow. The bicycle is a black BSA Ladybird model, with a silver basket attached to the front and a small scratch on the right handlebar. I had securely locked it to a designated area near my house, but upon returning, I discovered that it was missing.

I am deeply concerned about this theft and would like to request your immediate assistance in investigating the matter. The bicycle holds significant personal value to me, and its loss has caused both inconvenience and distress.

I kindly request that you initiate a thorough investigation into the theft and take necessary action to recover my stolen bicycle. Any assistance or information you can provide in this matter would be greatly appreciated.

Enclosed with this letter, please find a copy of my identification for your records. Additionally, I am available for further discussion or to provide any additional information that may aid in your investigation.

Thank you for your attention to this matter. I trust that you will take appropriate action to address this issue promptly.

Yours sincerely,

Mukesh/Mamta

2. Do it yourself.
3. Do it yourself.
4. Do it yourself.
5. Do it yourself.

Writing an E-mail

1. From: abc@gmail.com
To: salesheadaptech@gmail.com
CC:
Sub: Inquiry about Interview Result

Dear sir,

I hope this email finds you well. I recently interviewed for the Digital Marketing program at APTECH Ltd. and am eager to inquire about the outcome. Could you please provide an update on the status of my application at your earliest convenience?

Thank you for your attention to this matter.

Warm regards

abc

2. Do it yourself.
3. Do it yourself.
4. Do it yourself.
5. Do it yourself.
6. Do it yourself.

Essay Writing

1. A Visit to the Zoo

Visiting the zoo is an exciting and educational experience for people of all ages. It offers a unique opportunity to observe a variety of animals up close and learn about their habitats and behaviors. Recently, our class had the privilege of going on a trip to the zoo, and it was an adventure filled with fun and learning.

As we entered the zoo gates, the anticipation and excitement were palpable among my classmates and me. We eagerly embarked on our journey, exploring the different sections of the zoo. The first stop was the aviary, where we marveled at the colorful birds flying freely in large enclosures. We learned about their distinctive features

and habitats, from the majestic peacocks to the tiny finches. Next, we ventured into the mammal section, where we encountered a diverse array of animals. From the playful monkeys swinging from tree to tree to the graceful deer grazing peacefully, each animal captivated our attention. We were especially thrilled to see the big cats, including lions and tigers, lounging in their enclosures. Their powerful presence left us in awe of the wonders of nature.

As we toured the zoo, our teachers provided us with valuable insights into the behavior and conservation status of each animal. We learned about the importance of preserving wildlife habitats and the efforts being made to protect endangered species. It was a poignant reminder of our responsibility to care for the environment and the creatures that inhabit it. One of the highlights of our visit was the opportunity to watch a live animal show. We were entertained by trained animals performing various tricks, showcasing their intelligence and agility. It was both entertaining and educational, as we learned about animal training techniques and the bond between humans and animals. Another memorable moment was feeding time at the zoo. We had the chance to feed giraffes and elephants under the supervision of zookeepers. It was an unforgettable experience to interact with these gentle giants up close and witness their gentle demeanor.

Visiting the zoo was an enriching experience that left a lasting impression on me. It not only provided us with the opportunity to see exotic animals but also instilled in us a deeper appreciation for the natural world. As we left the zoo, we were filled with gratitude for the chance to connect with nature and the incredible creatures that inhabit our planet.

2. Do it yourself.
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5. Do it yourself.

Speech Writing

1. Dear Respected Teachers and Fellow Students,

I am honoured to stand before you today as a candidate for the position of Head Boy/Girl of our esteemed school. As we embark on the journey of electing our student council, I am compelled to share with you why I believe I am the best candidate to serve as your representative.

First and foremost, I am deeply passionate about our school and committed to upholding its values and traditions. Throughout my

years here, I have actively participated in various extracurricular activities, serving as a member of the student council, organizing events, and contributing to the welfare of our school community. My dedication to our school's ethos and my proven track record of leadership make me a suitable candidate for the role of Head Boy/Girl.

Moreover, I firmly believe in the importance of effective communication and collaboration. If elected, I will strive to be a voice for all students, listening to your concerns, ideas, and suggestions with an open mind. I am committed to fostering a supportive and inclusive environment where every student feels valued and heard.

In addition, I possess the qualities of responsibility, integrity, and empathy that are essential for a leader. I understand the weight of this role and the trust that is placed in me by my peers and teachers. I will lead by example, demonstrating honesty, fairness, and respect in all my interactions.

Furthermore, I am keenly aware of the challenges and opportunities that lie ahead for our school. As Head Boy/Girl, I will work tirelessly to address issues that affect our student body, whether it be improving facilities, enhancing academic support, or promoting mental health and well-being.

In conclusion, I humbly ask for your support and trust in this upcoming election. Together, we can make a positive impact on our school community and create a brighter future for all. Thank you for considering me as your candidate for Head Boy/Girl.

Let us move forward, united in our vision for a stronger, more inclusive school.

Thank you.

2. Do it yourself.
3. Do it yourself.

Progress Test 4

- A.
 1. He worked hard, but he failed.
 2. Walk carefully, or you may fail.
 3. We admire him because he is a courageous man.
 4. They arrived after we had already left.
 5. I cannot help you, although I would like to help.
- B.
 1. that went missing last week – Relative
 2. how things work around here – Adverbial (Manner)

3. till her legs gave up – Adverbial (Time)
 4. where he was born – Adverbial (Place)
 5. What he does in the late evenings – Noun
- C. 1. that he will arrive soon
 2. as fast as she could
 3. who found my lost wallet
 4. what the sign says
 5. If he doesn't study
- D. 1. adopting 2. alter 3. canvas 4. famous 5. popular
- E. 1. (a) 2. (d) 3. (e) 4. (b) 5. (a)
- F. Gandhiji left South Africa. World War I broke out soon after he arrived in Bombay (now Mumbai) in January 1915. Gokhale was an older statesman. Gandhiji took the advice of Gokhale. Gokhale saw Gandhiji as his successor.

Word Power

- A. 1. alternative 2. alternate 3. wear 4. dress
 5. wear, dress 6. put on 7. plain 8. plane
 9. especially 10. especially 11. especially 12. woken up
 13. awake 14. Awaken 15. awoke 16. lay
 17. lie 18. lay 19. every day 20. every day
 21. everyday 22. everyday 23. lazy, idle (blank after 'is')
- B. 1. affect 2. all right 3. Among
 4. dessert 5. principles 6. imminent
 7. later 8. altar 9. complement
 10. personnel

Proverbs

- B. 1. better 2. horse 3. chickens 4. fence 5. chain
 6. right 7. dogs 8. crowd 9. cat 10. choosers