

# 4. Let's Type

## WORKSHEET

### I. Write each word three times.

Backspace

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Enter

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Caps Lock

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### II. Identify the keyboard from the pictures given below and put a tick (✓) on its picture.



(a)



(b)



(c)

### III. Write True or False.

1. A keyboard has 24 alphabet keys. \_\_\_\_\_
2. There are 10 alphabet keys on a keyboard. \_\_\_\_\_
3. Alphabet keys are not used to do calculations. \_\_\_\_\_
4. Number keys are used to write your name. \_\_\_\_\_
5. On the keyboard, the alphabet key 'F' comes before 'J'. \_\_\_\_\_
6. On the keyboard, the number key '6' comes before '7'. \_\_\_\_\_

### IV. Complete the sentences by filling in the blanks.

1. There are \_\_\_\_\_ types of keys on a keyboard.
2. The \_\_\_\_\_ is used to add blank spaces between words.
3. The keys on which letters are written are called \_\_\_\_\_ keys.
4. The keys on which numbers are written are called \_\_\_\_\_ keys.

V. Alphabet stars are spread across the sky. Colour the ones which spell the word 'KEYBOARD'.

