

Chapter 4

WORKSHEET

I. Write each word three times.

Backspace

Enter

Caps Lock

II. Identify the keyboard from the pictures given below and put a tick (✓) on its picture.



(a)



(b)



(c)

III. Write True or False.

1. A keyboard has 24 alphabet keys. _____
2. There are 10 alphabet keys on a keyboard. _____
3. Alphabet keys are not used to do calculations. _____
4. Number keys are used to write your name. _____
5. On the keyboard, the alphabet key 'F' comes before 'J'. _____
6. On the keyboard, the number key '6' comes before '7'. _____

IV. Complete the sentences by filling in the blanks.

1. There are _____ types of keys on a keyboard.
2. The _____ is used to add blank spaces between words.
3. The keys on which letters are written are called _____ keys.
4. The keys on which numbers are written are called _____ keys.

V. Alphabet stars are spread across the sky. Colour the ones which spell the word 'KEYBOARD'.

