

Chapter 3

WORKSHEET

I. State whether the following statements are True or False.

1. For changing the desktop background, left-click on the blank area of the desktop. _____
2. The clock is present on the left side of the taskbar. _____
3. On the left side of the taskbar, the Windows button is present. _____
4. The most used apps are shown on the right side of the Start menu. _____
5. When a program is active, its icon gets highlighted. _____

II. Tick (✓) the correct option.

1. For opening the Start menu, we press the _____ key.
(a) Ctrl (b) Alt (c) Windows (d) Shift
2. We can change the position of the _____.
(a) Taskbar (b) Start button
(c) Title bar (d) None of these
3. _____ manages all jobs of a computer.
(a) Screen saver (b) Desktop
(c) Operating system (d) None of these
4. Windows has been developed by _____.
(a) Microsoft Corporation (b) Parle
(c) Pentium (d) Both (a) and (b)

III. Fill in the blanks.

1. Operating system is the _____ of the computer system.
2. A long horizontal bar at the bottom of the desktop is known as _____.

IV. Identify the different versions of MS Windows by looking at the icons given below. Take help of your teacher.



(a)



(b)



(c)



(d)



(e)