SUGGESTED CLASS ACTIVITIES

A. Match the following.

1. Like all machines, a computer   (a) with a clean, dry cloth.

2. Clean the computer   (b) making the computer ready for work.

3. Booting means   (c) also needs to be handled with care.

B. Fill in the blanks.

1. We must clean the computer using a _____ cloth.

2. It is important to take proper _____ of the computer system.

3. The process by which a computer is turned off is called _____.

4. _____ all programs before shutting down the computer.

5. To turn on the computer, press the _____ button on the CPU.